



**NATIONAL UNIVERSITY OF MODERN LANGUAGES
SECTOR H-9, ISLAMABAD**

JOB OPPORTUNITIES

National University of Modern Languages, Islamabad requires the services of the following on **contract basis:-**

Position	Minimum Qualification and Experience
Computer Programing Officer (on contract)	Master's Degree or equivalent in Computer Science or related field with at least four years' experience on Computer programing. OR BSCS/BESE (Min 16 years of qualification) or equivalent having minimum 3-4 years of professional experience of developing web Applications. <ul style="list-style-type: none">• Strong background in Object Oriented Development techniques.• Configuration, management and troubleshooting of Oracle, MYSQL and SQL server databases are also required• Strong knowledge of PHP or Dot Net web framework
Graphic/Web Designer (on contract)	Master/Bachelor's Degree (16 years of qualification) in Computer Science or relevant with 3 years of experience as Graphic designing and front-end development. <ul style="list-style-type: none">• Expert Knowledge of front-end technologies such as HTML, CSS, JavaScript, Bootstrap, Angular, etc.• Proficient in using design tools like Adobe Illustrator and Photoshop.• Proven work experience and strong portfolio of design projects.
Network Support Assistant (on contract)	BSCS (16 years of qualification) or BA/BSc with one-year diploma in IT/CS/DAE, and having 1-2 years of experience in IT/Network Support, Network Troubleshooting and other IT related services. Experience of handling video conferencing/online events would be preferred
Office Assistant (on contract)	Graduate with 2 years experience as UDC or Intermediate with 5 years experience as UDC or Matriculation with 8 years experience as UDC in a Government Department/Educational Institute. After selection 6 weeks Basic IT Training Course (including MS Office) conducted by National Information Technology Board (NITB).
Telephone Operator (on contract)	Matric/FA with 3/5 years of experience. Experience in Handling of Digital Telephone Exchange in government sector, universities and cooperate sectors. Experience in installation of new connections and troubleshooting of existing lines would also be required.

CONDITIONS

1. Interested candidates may apply on prescribed application form alongwith detailed CV and attested photocopies of all educational documents, professional experience certificates, copy of CNIC, two recent photographs should be submitted with application. Application complete in all respect should be sent through courier to **HR Branch, Sector H-9, NUML Islamabad.**
2. Job Application Form can be downloaded from <https://numl.edu.pk/jobs/all>
3. **The last date of submission of application is 29-11-2021.**
4. Incomplete applications or applications submitted by hand/email or received after due date shall not be entertained.
5. Decision of the University shall remain final in all cases